CM/ECF Dictionary
For
Creditors

(Revised: 3/10/08)

Bankruptcy

FILE CLAIMS

Search for Creditor
The creditor must be associated with the case before you add a proof of claim.
- Enter the case number.
- Enter the creditor name or part of the name for a name search. This search is case insensitive and will find all matches that contain the letters entered. Leave the Name field blank to view a drop-down list of all creditors.
- Leave the type of creditor at creditor.

Select a Creditor for Claim
Select the creditor for whom the proof of claim is being filed and click *Next*.

If the creditor is not displayed on the list, click on the "Add Creditor" link, which will allow you to add an unlimited number of creditors.

Proof of Claim Information
- Fill in the amount(s) claimed.
- Do NOT fill in the amount(s) allowed.
- If necessary, enter a short description of the claim in Description field.
- If necessary, enter any remarks in the Remarks field.

CREDITOR MAINTENANCE

Enter individual creditors

CREDITOR CLAIMANT EVENTS

Certificate of Service
Creditor Request for Notice
Motion to Pay Unclaimed Dividends
Notice Assignor of Claim (Dow Case)
Notice of Creditor Address Change
Notice of Withdrawal
Objection to Transfer of Claim
Proposed Statement of Change in Periodic Payment w/ Cert of Serv
Reaffirmation Agreement for Debtor without an Attorney
Reaffirmation Agreement w/ Declaration
Satisfaction of Claim
Transfer of Claim
Transfer of Claim with Waiver
Withdrawal of Claim